

**Notice of Regular Meeting of the Board of Directors  
Chambers County Public Hospital District No. 1  
5:30 P.M. February 25, 2020  
Bayside Community Hospital Conference Room  
Agenda**

1. **Call to Order**
  - a. Confirmation of a quorum.
  - b. Invocation.
  - c. Introduction of Guest.
  - d. Review and Approve Minutes of Previous Meeting(s) – January 28, 2019 Meeting.
2. **Public Comment-Speakers** must sign in to speak. There is a three (3) minute time limit. At this time, any person with business before the Board of Directors not scheduled on the agenda may speak to the Board. This is a time for the Board to receive comments from the public, but not a discussion. No response by the Board is necessary and no formal action can be taken on these items at this meeting.
3. **Executive Session:** Section 551.078; Discuss and Consider Medical Staff Reports and Quality Assurance/Process Improvement Reports.
  - a. Medical Staff QAPI Report
  - b. Hospital QAPI Report
  - c. Galleria and Tomball QIPP 3 Quality Metrics Tracking
  - d. Galleria and Tomball QAPI Review Summary
  - e. Credentials
  - f. Miscellaneous
4. Take Action, if necessary, regarding Executive Session Items
5. Discuss, Consider and Take Action on, if necessary, Financial and Statistical Reports
  - a. Chambers County Public Hospital District No. 1

**Consent Agenda**

6. Review and Approve Committee Reports
  - a. Compliance Report
  - b. Budget Amendments
  - c. Miscellaneous
  - d. Liens for non-payment
  - e. Benchmarking Program
  - f. Safety Committee
7. Review and Approve Operational Reports
  - a. Chambers Community Health Center, Inc. (FQHC) Operations
  - b. Wellness Center at Bayside Operations
  - c. Contract Review
8. Administrative Reports
  - a. CEO's Monthly Update Report.

**Old Business**

9. None.

**New Business**

10. Discuss, Consider and Take Action on, if necessary, Election Agreement.
11. Discuss, Consider and Take Action on, if necessary, Capital Request for New Patient Beds and Patient Furniture.



**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS FOR  
CHAMBERS COUNTY PUBLIC HOSPITAL DISTRICT NO. 1 HELD IN THE BAYSIDE  
COMMUNITY HOSPITAL CONFERENCE ROOM ON FEBRUARY 25, 2020, ANAHUAC,  
CHAMBERS COUNTY TEXAS BEGINNING AT 5:34 P.M.**

A Regular Meeting of the Board of Directors of the Chambers County Public Hospital District No. 1 was conducted in the Bayside Community Hospital Conference Room, Anahuac, Texas on Tuesday, February 25, 2020 beginning at 5:34 p.m. with the following Directors present:

Theresa Greco, Vice Chairperson;  
Leslie Turner, Director;  
Mike Manders, Director.

Pursuant to a Notice under the Open Meetings Act duly filed and posted a full 72 hours prior to the opening of said meeting (a copy being placed amongst the files of the District).

Also present were Steven Gularte, CEO; Ann Newton, Administrative Assistant; Kaley Smith, MHA, Clinics Executive Director; Nellie Lunsford, Director of Compliance & Education; Janice Jircik, Director of Wellness Center at Bayside; Christi Morris, RN, FNP-C; Anthony Capili, MD, Chief of Staff; Rick Groves, IT Contractor; Sheriff Brian Hawthorne; Roxanne Wedin, RN.

The meeting was called to order by Vice Chairperson Greco and it was determined that a quorum was present. Vice Chairperson Greco gave the invocation.

**Previous Minutes:** A motion was made by Director Turner and seconded by Director Manders to approve the minutes of January 28, 2020. Motion carried unanimously.

**Public Comment:** Sheriff Brian Hawthorne commended the Board for having Active Shooter Training for all the employees. He said that we are one of the few in Chambers County that has completed this training.

**Executive Session:** The Board of Directors met in closed Executive Session under Section 551.078 at 5:59 o'clock p.m.

**Open Session:** The Board of Directors returned to Open Session at 6:10 o'clock p.m. A motion was made by Director Turner and seconded by Director Manders to approve the Hospital Quality Assurance Performance Improvement report as presented. Motion carried unanimously.

A motion was made by Director Turner and seconded by Director Manders to approve Galleria and Tomball QIPP 3 Quality Metrics Tracking Report as presented. Motion carried unanimously.

A motion was made by Director Turner and seconded by Director Manders to approve the Galleria and Tomball QAPI Review Summary Report as presented. Motion carried unanimously.

**Financial and Statistical Reports – Chambers County Public Hospital District No. 1:** Mr. Gularte informed the Board.

- Current Month Consolidated Income Statement shows \$2.5 million in Total Patient Revenue.
- \$1.6 million in contractals.
- \$947,000 in Net Patient Revenue.
- \$1.1 million in expenses.
- Total Net Income is \$1.1 million which is ahead of budget.

Director Manders asked about the grants being over that is mentioned in the financial highlights. Mr. Gularte said that it is due to some reclassifications. Mr. Gularte also said that we are receiving the bulk of our taxes that we will need to stretch out as long as we can.

A motion was made by Director Manders and seconded by Director Turner to approve the Financial and Statistical Reports as presented. Motion carried unanimously.

**Consent Agenda:** Vice Chairperson Greco asked about the CEO Report. Mr. Gularte said that he had been sending them to the Board and that he did not have anything new to report.

A motion was made by Director Manders and seconded by Director Turner to approve the Consent Agenda as presented. Motion carried unanimously.

**OLD BUSINESS:** None.

**Election Agreement:** Mr. Gularte informed the Board that there are 4 candidates and that we have to have an election. Director Turner asked the order of candidates on the ballot. Mr. Gularte said that the order is Mike Emmons, Geraldine Brown, Leslie Turner and Michael Manders. Director Manders said that the early voting will begin April 20, 2020.

A motion was made by Director Turner and seconded by Director Manders to approve the Election Agreement as presented. Motion carried unanimously.

**Capital Request for New Patient Beds and Patient Furniture:** Mr. Gularte thanked Roxanne Wedin, RN for getting the beds/furniture here to look at and compare. He said that just last Tuesday a surgery patient said, "that they would never come here again because of the way the beds/furniture look". Vice Chairperson Greco asked if the beds would accommodate the larger (obese) patients. Roxanne said that they did up to 500 lbs. Vice Chairperson Greco also asked about taller patients. Roxanne said that the bed is generous and that they were a few inches longer than the beds we have now. Roxanne said that she had consulted with all the nurses and other ancillary staff. Director Manders said that he would like to see the replacements when completed. Roxanne informed the Board that they are not making anymore parts for the beds that we have now. Director Turner asked what the bed occupancy now. Mr. Gularte said that we average 2.5 – 3 patients a day and more on surgery days.

A motion was made by Director Manders and seconded by Director Turner to approve the Capital Request for New Patient Beds and Patient Furniture. Motion carried unanimously.

**Ratification of Phone/Email Vote For: 1) Hospital Professional and General Liability; and 2) Professional Wrap Around FTCA:** A motion was made by Director Turner and seconded by Director Manders to approve the Ratification of Phone/Email Vote For: 1) Hospital Professional and General Liability; and 2) Professional Wrap Around FTCA as presented. Motion carried unanimously.

**Board Education – HIPAA Video:** Was unable to view. Mr. Gularte will send it out electronically and/or play at the next Board Meeting.

**Miscellaneous – Medical Staff Thursday, March 19, 2020:** The Board nominated Secretary Smith since she was not in attendance and Director Manders will be back up.

**Executive Session:** The Board of Directors met in closed Executive Session under Sections 551.074 and 551.072 at 6:27 o'clock p.m.

**Open Session:** The Board of Directors returned to Open Session at 7:26 o'clock p.m. No action taken.

**Adjournment:** A motion was made by Director Turner and seconded by Director Manders to adjourn the meeting at 7:30 o'clock p.m. Motion carried unanimously.

