

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS FOR CHAMBERS COUNTY PUBLIC HOSPITAL DISTRICT NO. 1 HELD AT THE BAYSIDE COMMUNITY HOSPITAL CONFERENCE ROOM ON MARCH 27, 2025, ANAHUAC, CHAMBERS COUNTY, TEXAS BEGINNING AT 5:30 P.M.

A regular meeting of the Board of Directors of the Chambers County Public Hospital District No. 1 was held at Bayside Community Hospital Conference Room in Anahuac, Texas on Thursday, March 27, 2025, beginning at 5:30 P.M. with the following Directors present:

Andy Legg, Chairperson
Annette Abernathy, Vice Chairperson
Linda Tinnerman, Secretary
Leslie Turner, Director
Eric Humphrey, Director

Pursuant to a Notice under the Open Meetings Act duly filed and posted a full (72) hours prior to the opening of said meeting.

Also present were Ann Newton, CEO; Kimberly Cooper, CFO; Elissa Lofgren, CCHC Executive Director; LaDuska James, Director of QA/PI; Dr. Anthony Capili; Stacey Brown, Director of Business Development and Marketing; Czarina Torre, Director of Laboratory; Noe Mejia, Director of Plant Operations; Natalyn Royer.

CALL TO ORDER

The meeting was called to order at 5:30 p.m. by Chairperson Legg and it was determined that a quorum was present.

Vice Chairperson Abernathy gave the invocation.

Director Turner led the pledges.

Introduction of Guests, which are included in the list above.

There was no public comment.

CONSENT AGENDA

Secretary Tinnerman made a motion to approve the Consent Agenda which includes the following: Regular Meeting Minutes February 27, 2025, Called Meeting Minutes March 1, 2025, Administrators Report, HR Report, Marketing Report, CCHC Executive Director Report. Director Humphrey seconded the motion. The motion carried unanimously.

NEW BUSINESS

Discuss, Consider and Take Action on, if necessary, Laboratory Capital Equipment Request for A1C Instrument.

Czarina Torre, Director of Laboratory, presented information requesting the purchase of a new instrument for A1C testing to be performed in house. Czarina Torre stated her recommendation would be Option 1 which is the Tosoh G8. Czarina Torre stated that this equipment is the gold standard for A1C testing using HPLC Technology, thus more accurate. The purchase of the instrument had also been included and approved in the 2024-2025 capital budget. Secretary Tinnerman made a motion to approve the purchase of the A1C testing equipment Tosoh G8. Director Humphrey seconded the motion. The motion carried unanimously.

Discuss, Consider and Take Action on, if necessary, Plant Operations Capital Equipment Request for HVAC in Dietary/Dining Area.

Noe Mejia, Director of Plant Operations, presented information requesting the purchase of new HVAC equipment needed for the Dietary/Dining Room area. Noe Mejia stated that the air handler is 30+ years old, obsolete and that parts can no longer be found to repair. Noe Mejia stated his recommendation would be the quote from Gowan-Garrett Inc. for the Mitsubishi Split System. The purchase of the HVAC equipment had also been included and approved in the 2024-2025 capital budget. Secretary Tinnerman made a motion to approve the purchase of the Mitsubishi Split System. Director Humphrey seconded the motion. The motion carried unanimously.

Discuss, Consider, and take Action on, if necessary, District Financial Report and Statistical Report.

Kimberly Cooper, CFO, presented the District Financial Report and Statistical Report. Kimberly Cooper stated that she contacted the auditors regarding the cash on hand because there is the possibility that \$2 million may need to be moved from the hospital account to the nursing home account. There was discussion regarding that the maximum amount had been met for presumptive charity for this year. There was discussion concerning the statistical report. Chairperson Legg requested that hospital indigent visits be added to the report. Chairperson Legg also noted the drop in PT visits at the Wellness Center at Bayside, but Kimberly Cooper stated that when the visits between the Wellness Center at Bayside and West Chambers Medical Center were added together it was close to the same number of visits from previous months and visits are expected increase once the new physical therapist is onboard. There was some discussion regarding swingbed. Stacey Brown, Director of Business Development and Marketing stated that due to swingbed guidelines that patients could not be admitted from nursing homes. Stacey Brown informed the Board of Directors that she has contacted several private care homes, Methodist Hospital in Baytown, and advertising is in the Anahuac Progress and on Facebook. Secretary Tinnerman made a motion to accept the District Financial Report and Statistical Report as presented. Director Humphrey seconded the motion. The motion carried unanimously.

Discuss, Consider and Take Action on, if necessary, Fixed Asset Reconciliation.

Kimberly Cooper, CFO, informed the Board of Directors that she would be conducting a fixed asset reconciliation to account for all fixed assets, to make sure they are working and not obsolete. Fixed assets will be tagged and location, serial number, make and model will be recorded. Kimberly Cooper has received the template from Multiview so that the information can be uploaded into the new accounting software. No action taken.

EXECUTIVE SESSION

Chairperson Legg requested to go into Executive Session under Section 551.072 and Section 551.085.

Secretary Tinnerman made a motion to go into Executive Session at 6:32 p.m. Director Humphrey seconded the motion. The motion carried unanimously.

Director Turner made a motion to exit Executive Session at 8:45 p.m. Director Humphrey seconded the motion. The motion carried unanimously.

RETURN TO OPEN SESSION

OLD BUSINESS

Discuss, Consider and Take Action on, if necessary, Quality Incentive Payment Program (QIPP).

Director Humphrey made a motion to authorize Ann Newton, CEO, to sign the forbearance agreement when complete. Vice Chairperson Abernathy seconded the motion. The motion carried unanimously.

Discuss, Consider and Take Action on, if necessary, Strategic Planning.

No action taken.

NEW BUSINESS

Discuss, Consider and Take Action on, if necessary, Amend District Board Bylaws, First Posting.

Ann Newton, CEO, informed the Board of Directors that the bylaws should be reviewed and approved annually. There was discussion regarding amendments to the bylaws. No action taken.

Discuss, Consider and Take Action on, if necessary, Open Job Positions and Creation of New Roles.

No action was taken regarding open job positions and creation of new roles.

Discuss, Consider and Take Action on, if necessary, Opioid Settlement Resolution.

Ann Newton, CEO, presented the Opioid Settlement Resolution in the total amount of \$128502.00 (payments are spread over the next 17 years). Secretary Tinnerman made a motion to approve the opioid settlement resolution. Director Humphrey seconded the motion. The motion carried unanimously.

Discuss, Consider and Take Action on, if necessary, Policies and Procedures.

LaDuska James, Director of QA/PI, presented the following policies and procedures:

Radiology Safety Rules and Operating Procedures

Telephone and Verbal Orders
Discharge Planning/Team Treatment
Drug and Alcohol Testing
Employee Complaint and Grievances
Conflict of Interest
Confidentiality of Protected Health Information (PHI)
Vendor Visitation
USB Drive Usage
IT Equipment Check-Out Process
Nutrition Care Manual: Academy of Nutrition and Dietetics
Chain of Command

Vice Chairperson Abernathy made a motion to approve the above policies as presented with approval from legal on the Drug and Alcohol Testing and Employee Complaint and Grievances policies and exclusion of Hunter Pharmacy Services. Secretary Tinnerman seconded the motion. The motion carried unanimously.

Secretary Tinnerman made a motion to approve medical staff reports and credentialing. Director Humphrey seconded the motion. The motion carried unanimously.

Discuss, Consider and Take Action on, if necessary, QAPI and Compliance.

Secretary Tinnerman made a motion to accept the QAPI and Compliance report as presented. Director Humphrey seconded the motion. The motion carried unanimously.

A motion was made by Secretary Tinnerman and seconded by Director Turner to proceed with securing the land as discussed in Executive Session.

ADJOURNMENT

Secretary Tinnerman made a motion to adjourn the meeting at 9:17 p.m. Director Humphrey seconded the motion. The motion carried unanimously.




Andy Legg, Chairperson
Board of Directors

SECRETARY CERTIFICATE

I, Linda Tinnerman, do here by certify that: I am the Secretary of Chambers County Public Hospital District No. 1 d/b/a Chambers Health (hereinafter the "District") that these are true and correct minutes reflecting the discussion and actions of the Board of Directors at a regular or special meeting held on the date shown above and entered in the permanent records of the District.

IN WITNESS WHEREOF I have hereunto set my hand this the 24th day of April 2025.


Linda Tinnerman, Secretary
Board of Directors